

**NOTICE OF ANNUAL GENERAL MEETING
SUNSHINE COAST BUSINESS COUNCIL**

Notice is hereby given that the Annual General Meeting of the Sunshine Coast Business Council Inc. will be held as follows:

DATE: Thursday 3rd December 2020

VENUE: **Spinnaker Room, Surfair Beach Hotel, 923 David Low Way, Marcoola QLD 4564** *(followed by Christmas drinks)*

MEETING OPENS: 4:00pm

AGENDA

1. Chair's Welcome

2. Attendance and Apologies Register

3. Confirmation of Minutes of Previous AGM held 28th November 2019

Resolution: That the minutes of the previous AGM be accepted as a true and correct record

4. Treasurer's Report (including presentation of audited annual financial report)

Resolution: That the audited annual financial report for the year ending 30 June 2020 be accepted as a true and correct indication of the Business Council financial performance

5. Appointment of Auditor 2020-2021

Resolution: That BDO be endorsed as the auditor of the Sunshine Coast Business Council for the 2020-2021 financial year

6. Chair's Report

7. Elections

8. Close of Meeting

Please note: Proxy forms will be accepted for registration at the Sunshine Coast Business Council AGM up until 2 days prior i.e. 4.00pm Tuesday 1st December 2020. Proxy forms will not be accepted after the commencement of the meeting.